

ADDENDUM THREE QUESTIONS and ANSWERS

Date: May 3, 2023

To: All Bidders

From: Dianna Gilliland, Procurement Contracts Officer
AS Materiel State Purchasing Bureau (SPB)

RE: Addendum for Request for Proposal Number 6782 Z1 to be opened **May 12, 2023** at 2:00 P.M. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above-mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

Question Number	RFP Section Reference	RFP Page Number	Question	State Response
1.	Introduction, Scope of Services And Page 28 V. PROJECT DESCRIPTION AND SCOPE OF WORK	I. and 28	<p>On page I of the RFP –, it states, “The term of the contract <u>will</u> be two (2) years commencing upon execution of the contract by the State and the Contractor (Parties). The Contract includes the option to renew for two (2) additional, two-year (2) periods upon mutual agreement of the Parties.</p> <p>In Section V. - C. SCOPE OF WORK/DELIVERABLES. It states, “The following deliverable services, listed in completion order, are required by the consultant within eight weeks from award (periodic travel to Nebraska required.)</p> <p>Is the bidder to assume the cost proposal should include both a fee for the listed deliverables outlined in Section V. as well as hourly rates fees for any additional assigned work beyond the initial eight-week assignment and during the initial 2-year contract period.</p>	<p>Any reference to eight-week requirements should be excluded from this RFP.</p> <p>Section V.C. SCOPE OF WORK/DELIVERABLES, second sentence is deleted and replaced with the following:</p> <p>The following deliverable services, listed in completion order, are required by the consultant within eight weeks from award (periodic travel to Nebraska required):</p> <p>As listed above, any reference to eight-week requirements should be excluded from this RFP. The Optional Services Labor Rates table is provided for any potential services not covered by the Deliverables table, above; if needed.</p>
2.	ATTACHMENT A, TECHNICAL REQUIREMENTS	page 2, Item #7	Could item #7 of the Technical Requirements fulfill the Amendments to LB876, Sec. 16. Section 9-1106, Revised Statutes Supplement, 2021, parts 24, 25 and 26 regarding a statewide horseracing market analysis, casino gaming market analysis, and statewide	No. This RFP is not for any market studies.

			socioeconomic impact study of horseracing and casino gaming?	
3.	V. PROJECT DESCRIPTION AND SCOPE OF WORK, B. Project Environment	Page 28	How many in-person meetings are expected to be required in the State of Nebraska during the first 8 weeks of work? Are virtual (Zoom, MS Teams, etc.) meetings an option, in case both live and virtual representation is desired?	Any reference to eight-week requirements should be excluded from this RFP, per answer for Question #1. Section V.B. PROJECT ENVIRONMENT, is deleted and replaced with the following: The Contractor would not be required to complete this work within the State of Nebraska. Contractor would be periodically required to travel to the State of Nebraska for meetings at the discretion of the Commission Executive Director. Meetings with Commission staff are estimated to be at least twice a month by virtual meetings. The Gaming Commission has monthly meetings, and the consultant would be required to attend in-person, four meetings a year, on a quarterly basis.
4.	II. TERMS AND CONDITIONS, F. Prices	Page 11	On page 11 of the RFP, Section F. Prices, the second paragraph reads, ". . . Shall not exceed five percent (0.5%) of the price proposed for the period." Please clarify whether the amount shown in parenthesis was in error, as it represents not five percent but zero point five percent.	Section II.F. PRICES, 2 nd paragraph is deleted and replaced with the following: Prices submitted on the cost proposal form, once accepted by the State, shall remain fixed for the first two initial years of the contract. Any request for a price increase subsequent to the first two initial years of the contract shall not exceed five percent (5.0 %) of the price proposed for the period. Increases shall not be cumulative and will only apply to that period of the contract. The request for a price increase must be submitted in writing to the State Purchasing Bureau a minimum of 120 days prior to the end of the current contract period. Documentation may be required by the State to support the price increase.
5.	Attachment A Technical Requirements- #3	Page 1 of 3	#3 – Requests the bidder “Provide a twenty-four (24) hours per day, seven (7) days per week, customer support/regulatory compliance contact for Commission staff.” Do Commission staff/regulators maintain a full-time (24/7), in-person presence at the existing gaming facilities and how do they currently handle patron complaints in regard to payments and gaming machine malfunctions.	Yes, the Commission provides 24-hour support. When a problem occurs after hours, staff for the NRG, is called in to handle the situation.
6.	Part C Section 1	28	The RFP states, “Review Rules and Regulations that have been created by Nebraska Gaming Commission staff” thus it would appear this section of the	Correct. The review of horse racing rules isn’t included in this RFP.

			RFP does not include the horse racing rules?	
7.	Part C Section 4	28	Organizational structure of Nebraska Gaming Commission – is this section include any elements of horse racing structure?	No. Refer Question #6.
8.	Part C Section 5 & 6	28	Does this section require and review and final practice procedure document or appearance at Commissioners public hearing regarding horse racing rules/regulations?	Refer to Question #6.
9.	Cost Proposal	Page 2 of 2	During the contract period, will there be any work that would require a racing expert on an hourly rate basis under the Optional Services Labor Rates part of the Cost Proposal?	No. Refer to Questions #1 and #6.
10.	Attachment A Technical Requirements	Page 1 of 3	The RFP states: If a “reimbursement or a commission rate” cost is associated with the requirement, please include in the narrative response. What is meant by the “reimbursement or a commission rate”?	For this RFP, reimbursement or a commission rate means if an outside vendor or expert was required for the completion of the contract
11.			Will the awarded company’s participation as a consultant preclude it from bidding and performing other services in the future such as testing, auditing or additional consulting work?	No.
12.			RFP Evaluation Criteria states <i>Request for Proposal for Contractual Services form, signed in ink</i> is a mandatory requirement. The Submissions of Proposals section of the RFP (page 4) states the <i>Request for Proposal for Contractual Services form</i> must be signed in ink or by DocuSign. Given this is an electronic submission, would the State of Nebraska (State) prefer electronic signature, and if yes, would the State accept electronic signature from an equivalent method to DocuSign (for example: electronic signature via AdobeSign)?	No.
13.			Questions 3 and 5 in Attachment A – Technical Requirements are repeated in Questions 8 and 9. Please confirm if there are questions missing in Attachment A – Technical Requirements.	Requirements #8 and #9 are duplicates of #3 and #5. Refer to the Revised Attachment A Technical Requirements posted with this Addendum.

This addendum will become part of the Request for Proposal and should be acknowledged with the Request for Proposal response.